

TOO (ACRONYM FOR CONCLUSION PARAGRAPHS)

**T (Thesis) Restates Thesis/Claim (Controlling Idea)
Must address the task of prompt and purpose of essay
[one or two sentences]**

**O (Overview) Gives an overview of the main points
made in the body paragraphs
[three or more sentences]**

**O (Outlook) Adds insight by tying to a whole, student's
life, other writings, current/future time, the world, etc.
[one sentence]**